Brittany Reece

2613 Aden Place Fayetteville, NC 28306

(910) 922-4176; breece@broncos.uncfsu.edu

**EDUCATION**

**Fayetteville State University** Anticipated Graduation - May 2020

Fayetteville, NC

* Master of Social Work Program / Mental Health Concentration
* Substance Abuse Certificate

**Fayetteville State University**  GraduatedDecember 2014

Fayetteville, NC

* Bachelors: Major (Psychology); Minor (Sociology)

**RELEVANTWORK EXPERIENCE**

**Youth Services Coordinator, ASPIRE Self-Sufficiency Program** May 2019 - Current

Fayetteville, NC

* + Reached out to interested youth and their families to schedule intake sessions to determine eligibility.
  + Completed intake and enrollment sessions for eligible customers.
  + Conducted employer and youth orientations in the community.
  + Reviewed, approved, and submitted all youth’s time sheets and time off requests.
  + Placed youth into placements based on interests and personality.
  + Carried out regular case management duties.

**Case Manager Internship,ASPIRE Self-Sufficiency Program** Aug 2018–April 2019

Fayetteville, NC

* + Created and published outreach material that provided clients with helpful information pertaining to interviews
  + Ensured linkage to community resources based on needs identified during assessments
  + Advocated on behalf of clients to receive payments from program for expenses related to education or employment
  + Conductedintake, enrollment, and quarterly assessments with clients
  + Reviewed and critiqued client resumes to assist them in finding employment

**Graduate Assistant**,**Fayetteville State University** Aug. 2018 - present

Fayetteville, NC

* Conducted literary reviews for related research studies
* Assisted professors in research related tasks

**Activities Director**,**Hope Springs**  Dec. 2017–July 2018

Red Springs, NC

* Created monthly activities calendars to encompass all needs of residents
* Conducted activities that addressed social, physical, mental, and emotional needs of residents
* Provided one-on-one sessions with those that were room-bound or uninterested in group activities
* Completed initial, quarterly, and annual assessments regarding the residents’ participation and interests in activities
* Documented attendance, behavior, and changes in all residents
* Maintained volunteer logs and trained new volunteers and supervised them when in activities.