Enrollment/Change Application

Instructions:

- All employees applying for medical coverage complete Sections A, B (if applicable),
 C (if applicable), D, E, F, H, I.
- For change requests, complete Sections A, C and all other applicable sections.
- If declining medical coverage, please complete Sections A and D.
- For help in reading this notice, BCBSNC provides consumer assistance tools and services for individuals living with disabilities (including accessible Web sites and the provision of auxiliary aids and services at no cost to the individual) in accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. BCBSNC also provides language services at no cost to the individual, including oral interpretation and written translations. To access these services and more, call 877-258-3334. For TTY and TDD, call 800-442-7028.

Please type or print in black or k		s and more, call 8//-2	58-3334 . Fo	or IIY and IDD, c	all 800-442-7 0	J28.		
A. Employee information								
First Name	Middle Initial	Last Name				Suffix		
Employee Birthdate	Employee Social	Employee Social Security Number Male Marital Status				1		
Address	P.O. Box (For Blue Options HSA you must also provide a street address.)			City	State	Zip Code		
Company Name Occupation								
Work Location Date of Full Time Employment Date of Full Time Spanish Spanish Other								
Home Phone Number	Work Phone Number	E-Ma	il Address					
Ethnicity: (This information is optional and will not be used in a discriminatory manner. Responses or nonresponses to this question will not affect eligibility for coverage.) African American/Black Asian/Asian American Choose not to report White/Caucasian Hispanic/Latino Native American/Alaskan Native Other (specify)								
ACTIVE EMPLOYEE COBR	A/STATE CONTINUATIO	N						
COBRA/State Continuation Termination of Reduction Death of Subscriber Divorce Dependent Medicare Eligible								
What was the date of the Triggering Event? Date Continuation Started Date Continuation Ends Date Continuation Ends								
B. If enrolling due to a qualifying life event You may apply for coverage for yourself or a dependent outside of open enrollment due to a qualifying life event within 30 days of the date of the event (unless 60 days is required by law). Please fill out this section unless otherwise instructed by your Group Administrator.								
Adding a dependent due to:	riage Birth, Adoptio	n, Foster Placement, or	Court Order					
Enrolling and/or adding a dependent due to loss of other coverage as a result of: Exhaustion of COBRA Continuation Divorce Loss of dependent status Death Meeting or exceeding the lifetime benefit maximum of other plan Termination of employer contributions toward coverage Offered plan is no longer in your service area Discontinuance of other coverage								
If either of the following events occurre that applies to you and/or your depending Loss of eligibility for coverage under I Gain eligibility for premium payment and the second	lent(s): Medicaid or the Children's	Health Insurance Progr	am (CHIP)		nt. Please indi	cate the event		
What was the date of the Qualifying Life	Event? dd dd	yyyy						

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Visit us at bcbsnc.com



Completed by Group Administrator Only

Group Number (if applicable): Life Class Designation (if applicable):

C. If making a change from previous enrollment							
Check All That Apply:	Add Dependent(s):	D	ate of O	ccurrence	Reinstate Coverage:		
Name	Marriage	mm	dd	уууу	Reason:		
Address	Newborn	mm	dd	уууу			
Other Insurance Information	Court Ordered	mm	dd	уууу			
Phone Number	Adoption	mm	dd		Cancel Coverage: Date of Occurrence		
Replace ID Card	Other			уууу	Not Eligible mm dd yyyy		
Date of Birth Correction	Remove Dependent(s):	D	ate of O	ccurrence	Reason:		
E-Mail Address	Divorce	mm	dd	yyyy	Left Employment dd yyyy		
Over the Guarantee Issue	Dependent Age	mm	dd		Subscriber Request dd yyyy		
Other				уууу	Other		
Culor	Death	mm	dd	уууу	Reason:		
	Other	mm	dd	уууу			
D. Benefits and coverage selec	ction - complete for BCBSI	NC he	alth a	nd dental,	if offered by employer		
☐ Blue Options HSA sM	Classic Blue® (CMM)	В	lue Sele	ect SM (PPO)			
MEDICAL Blue Care® (HMO)	Blue Options 1-2-3 SM	В	lue Loca	al™ with Caro	linas HealthCare System* No Medical Coverage		
☐ Blue Options SM (PPO)	_ :	В	lue Loca	al with Duke I	Medicine and WakeMed**		
understanding that in-network providers for this plan are concentrated in the following approved counties: Anson, Cabarrus, Cleveland, Gaston, Lincoln, Mecklenburg, Rowan, Stanly, and Union. I acknowledge that not all BCBSNC contracted providers may be in this plan's network, and if I visit a provider not in this plan's network, I may only receive benefits at the out-of-network level, except for emergency, urgent care, or ambulance services. I can search for a provider in the online "find a doctor" tool to determine if my provider is in my plan's network. I acknowledge that I have the right to decline my employer's coverage and enroll in different coverage outside of the coverage offered by my employer. **I understand that I am enrolling in a plan with a local provider network limited to the Blue Local with Duke Medicine and WakeMed network. I certify to understanding that in-network providers for this plan are concentrated in the following approved counties: Caswell, Chatham, Durham, Johnston, Orange, Person, and Wake. I acknowledge that not all BCBSNC contracted providers may be in this plan's network, and if I visit a provider not in this plan's network, I may only receive benefits at the out-of-network level, except for emergency, urgent care, or ambulance services. I can search for a provider in the online "find a doctor" tool to determine if my provider is in my plan's network. I acknowledge that I have the right to decline my employer's coverage and enroll in different coverage outside of the coverage offered by my employer. MEDICAL COVERAGE (if applicable): Employee Only Employee/Spouse/Domestic Partner Employee/Child(ren) Employee/Family If your group is offering multiple plans, please enter plan name selected:							
DENTAL COVERAGE (if applicable):	Employee Only Emplo	yee/Ch	ild(ren)	Employ	yee/Spouse/Domestic Partner		
BLUE 20/20 SM VISION COVERAGE (if applicable):	Employee Only Emplo	yee/Ch	ild(ren)	Emplo	yee/Spouse/Domestic Partner		
DECLINE MEDICAL COVERAGE: Check one only: I am rejecting Employee Coverage I am rejecting Dependent/Spouse Coverage Declining coverage for the following reason (check one): COBRA or State Continuation Another plan offered by my employer COBRA or State Continuation An individual plan I and/or my dependents are not covered by any other health benefit plan My spouse's group coverage A government plan (type): Other (explain): Other (explain):							
Names of any dependents rejecting coverage:							
		omesti	c partne	er, and/or my	dependent child(ren) through this employer health		
I understand that if I elect to apply for coverage for myself, my spouse/domestic partner, and/or my dependent child(ren) through this employer health plan at a later time, I may be delayed until the employer's open enrollment period.							

If you are declining enrollment for yourself or your dependents (including your spouse) because of other health insurance (including Medicaid or Children's Health Insurance Program (CHIP)) or group health plan coverage, you may be able to enroll yourself and the dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing towards your or your dependents' other coverage). However, you must request enrollment within 30 days after your or your dependents' other coverage ends (other than Medicaid or CHIP) or if the employer stops contributing towards your or your dependents' other coverage and within 60 days after the loss of Medicaid or CHIP eligibility. In addition, if you have a new dependent as a result of marriage, birth, adoption, or placement for adoption, you may be able to enroll yourself and your							
n 30 day erage ty ss Health u will hav	rs after the r pe or premi n Option Pro re a specifie	marriage, birth, a ums that are owe ogram (SHOP) Ex d timeframe with	doption, on ed. change, y in which y	or placement for adop rou may be eligible to you must enroll refern	ption or fo o enroll as ed to as a	ster care, except a result of special enrollment	
				Da	ite	dd yyyy	
y Blue (Cross and E	Blue Shield of No	orth Caro	llina (BCBSNC) withi	n 30 days	of the date that	
anyone	e taking n	nedical and/o	r denta	l coverage and/o	r Blue 20	0/20 coverage	
ntal Blue Name 20/20 Vision First, Middle Initial, Last, Suffix			Birthdate mm/dd/yyyy	Gender	Child Status (please check if applicable for any dependent under the age of 26)		
					M F		
					M F	Foster Adopted Handicapped	
					M F	Foster Adopted Handicapped	
					M F	Foster Adopted Handicapped	
e Plan, c	omplete ar	n Additional Dep	oendent f	form.			
when t	his policy	hecomes activ	۰۵۰				
Insurance Carrier Policy Number Policy Holder Name							
Date of Birth dd yyyy Effective Date mm dd yyyy Expected Termination Date m			ate mm dd	уууу	(If remaining active leave blank)		
Persons covered: Employee Spouse Domestic Partner Child1 Child2 Child3 Additional Dependents							
Additional Health Coverage that will be in-force when this policy becomes active:							
Policy N	lumber		Policy Ho	older Name			
Date of Birth dd dd yyyy Effective Date mm dd dd yyyy Termination Date or Expected Termination Date mm dd dd yyyy (If remaining active leave blank)							
What kind of coverage: Individual Group							
Dome	estic Partner	Child1	Chi	ild2 Child3	Addi	tional Dependents	
	when t Policy N Add Dome	when this policy Policy Number Policy Number Policy Number Policy Number	when this policy becomes active Policy Number Be Plan, complete an Additional Deput Social Security Number	average, you may be able to enroll yourself and the employer stops contributing towards your of dependents' other coverage ends (other than erage and within 60 days after the loss of Medarriage, birth, adoption, or placement for adoption and days after the marriage, birth, adoption, and of adoption and adoption are of the property o	werage, you may be able to enroll yourself and the dependents in ee mployer stops contributing towards your or your dependents' dependents' other coverage ends (other than Medicaid or CHIP) or large and within 60 days after the loss of Medicaid or CHIP) or large and within 60 days after the loss of Medicaid or CHIP eligibility, adoption, or placement for adoption, you may be ab in 30 days after the marriage, birth, adoption, or placement for adoption, you may be earge type or premiums that are owed. It will have a specified timeframe within which you must enroll refer wents, special enrollment periods, and effective dates of coverage so any Blue Cross and Blue Shield of North Carolina (BCBSNC) within anyone taking medical and/or dental coverage and/or anyone taking medical anyone taking medical anyone taking medical anyone taking medical	werage, you may be able to enroll yourself and the dependents in this plain if ee employer stops contributing towards your or your dependents' other cover dependents' other coverage ends (other than Medicaid or CHIP) or if the emerage and within 60 days after the loss of Medicaid or CHIP) or if the emerage and within 60 days after the loss of Medicaid or CHIP eligibility. arriage, birth, adoption, or placement for adoption, you may be able to enrol a 30 days after the marriage, birth, adoption, or placement for adoption or for arage type or premiums that are owed. Sa Health Option Program (SHOP) Exchange, you may be eligible to enrol as a windle have a specified timeframe within which you must enroll referred to as a vents, special enrollment periods, and effective dates of coverage see www.h. Date	

Important Notice of Special Enrollment:

Employee reame.							
If anyone covered has Medicare Coverage please complete below:							
Persons covered: Employee Spouse Domestic Partner Child1 Child2 Child3 Additional Dependents							
Medicare Claim Number: Medicare C Yes No If yes, Carrier's Name:							
Eligible Due To: Renal Disease; First Day of Dialysis Renal Disease; First Day of Dia							
☐ Kidney Transplant? ☐ Yes ☐ No							
Disability; Is the member actively working? Yes No							
Age							
Part A Effective Date: Part B Effective Date: Manual Manua							
G. Other dental insurance information							
Have you or your dependents had any other dental coverage within the last 12 months (other than BCBSNC coverage that you are applying for today)?							
See important notices regarding special enrollment information attached. Please list any dental coverage the employee and/or dependents has/had within the last 12 months (including BCBSNC coverage): (To receive prior dental credit against this group benefit plan, please list prior dental coverage within the last 12 months.) BCBSNC may request a certificate of creditable coverage for verification purposes.							
Insurance Carrier Policy Number Policy Holder Name							
Date of Birth dd dd mm dd dd mm dd Myyy Effective Date mm dd Myyy Termination Date or Expected Termination Date mm dd Myyy (If remaining active leave blank)							
What kind of coverage: Individual Group							
Persons covered: Employee Spouse Domestic Partner Child1 Child2 Child3 Additional Dependents							
Additional Dental Coverage that will be in-force when this policy becomes active.							
Insurance Carrier Policy Number Policy Holder Name							
Date of Birth mm dd yyyy Effective Date mm dd yyyy Termination Date or Expected Termination Date mm dd yyyy leave blank)							
What kind of coverage:							
Persons covered: Employee Spouse Domestic Partner Child1 Child2 Child3 Additional Dependents							
Additional Dental Coverage that will be in-force when this policy becomes active.							
Insurance Carrier Policy Number Policy Holder Name							
Date of Birth mm dd dd yyyy Effective Date mm dd dd yyyy Termination Date or Expected Termination Date mm dd dd yyyy Ieave blank)							
What kind of coverage: Individual Group							
Persons covered: Employee Spouse Domestic Partner Child1 Child2 Child3 Additional Dependents							

H. Statement of Understanding/Legal Notices - your signature is required

I understand the benefits for which I (we) will be eligible are those described in the BCBSNC (including the benefit booklet) and changes provided for therein. I certify that all statements made herein and on all sections of this application are complete and true to the best of my knowledge. I understand that BCBSNC may, within two years of the date of this application, rescind my policy for any of my acts or practices that constitute fraud or if I make an intentional misrepresentation of material fact. If fraudulent misstatements were made, BCBSNC may take legal action at any time.

I understand that if I am applying for Blue Options HSA and my employer has established an HSA, the HSA will be provided to me directly by a separate administrator, unaffiliated with BCBSNC. BCBSNC is not responsible or liable for administration of the HSA.

I understand that if I am applying for a medical plan paired with an HRA and my employer has established an HRA, the HRA may be administered by BCBSNC separately from my health insurance plan, or by a separate administrator.

Detailed information regarding my HSA/HRA will be provided by the designated administrator. I also understand that due to bank regulations, if I provide a P.O. Box as my address I will receive a request for additional information regarding my mailing address. Failure to respond to requests for additional information will result in account closure and return of any funds posted to my account.

I understand that if my employer establishes an HSA/HRA, my employer or their designees will share certain personal information about me with these administrators to facilitate the administrator's establishment of the HSA/HRA account. By signing this application, I authorize my employer or their designees to share pertinent information with these selected administrators as applicable, which may include my name, address, social security number and my employer's name.

I understand that if issued a debit card in connection with my HSA/HRA, I agree that although BCBSNC's name and marks may be included on the face of the debit card for convenience, BCBSNC is not responsible or liable for administration of my debit card. The terms and conditions associated with my debit card are governed by my agreement with the bank issuing the card.

HSA Only:

If I am applying for Blue Options HSA, I understand that BCBSNC takes no responsibility for determining eligibility to contribute to an HSA and that I should consult a tax advisor if I have questions. By signing this application, I understand that I am authorizing the administrator to establish an HSA on my behalf, as of the date corresponding with the effective date of my BCBSNC plan with my employer. In order to activate the account, I will need to provide additional authorization through documents that will be provided to me by the fund administrator.

Notice of Women's Health and Cancer Rights Act

If you have had or are going to have a mastectomy, you may be entitled to certain benefits under the Women's Health and Cancer Rights Act of 1998 (WHCRA). For individuals receiving mastectomy-related benefits, coverage will be provided in a manner determined in consultation with the attending physician and the patient, for:

- All stages of reconstruction of the breast on which the mastectomy was performed;
- Surgery and reconstruction of the other breast to produce a symmetrical appearance;
- Prostheses; and
- Treatment of physical complications of the mastectomy, including lymphedemas.

These benefits will be provided subject to the same deductibles and coinsurance applicable to other medical and surgical benefits provided under this plan.

For questions or to obtain more information, contact a BCBSNC Customer Service Representative at:

BCBSNC Customer Service, Blue Cross and Blue Shield of North Carolina, PO Box 2291, Durham, NC 27702, 1-877-258-3334 (toll-free)

By signing below, I agree to the above Statement of Understanding and have read all of the Legal Notice	es.			
Signature of Primary Applicant: X	_Date	mm	dd	уууу

Statement of authorization for release of protected health information – your signature is required

I understand that if I refuse to sign this authorization that BCBSNC may refuse to enroll me or determine that I am not eligible for benefits in BCBSNC.

I understand that my protected health information is individually identifiable health information, including demographic information, collected from me or created or received by a health care provider, a health plan, or a health care clearinghouse and that relates to:

- (i) my past, present, or future physical or mental health or condition;
- (ii) the provision of health care to me; or
- (iii) the past, present, or future payment for the provision of health care to me.

I authorize any current or past medical professional, medical care institution, pharmacy benefit manager or other medical care giver that has treated me or provided medical services or supplies to me to disclose my protected health information to Blue Cross and Blue Shield of North Carolina ("BCBSNC").

I further authorize BCBSNC to review any applications for health care coverage that I may have submitted to BCBSNC in the past.

I authorize BCBSNC to receive, use and disclose as necessary my protected health information in connection with any underwriting or eligibility determination purposes in connection with the coverage for which I have applied.

The protected health information (excluding psychotherapy notes) that may be used and disclosed is as follows:

Medical records or any information concerning my current or past health status or treatment received from my medical care providers or previous applications for health care coverage.

I understand that BCBSNC will use my protected health information for the following purposes:

To determine my eligibility for enrollment and my premium rate.

I understand that BCBSNC will make every effort to safeguard my protected health information. I further understand that BCBSNC will not disclose my protected health information unless I request it or when state or federal privacy laws permit or require BCBSNC to disclose my protected health information. I understand that BCBSNC may disclose my protected health information to individuals or organizations that are not health care providers, health care clearinghouses, or health plans covered by the federal privacy regulations. I understand that if my protected health information is received by individuals or organizations that are not health care providers, health care clearinghouses, or health plans covered by the federal privacy regulations, my protected health information described above may be re-disclosed and no longer protected by federal privacy regulations.

I understand that I may revoke this authorization at any time by sending a written notification addressed to:

Commercial Operations/IDC Blue Cross and Blue Shield of North Carolina PO Box 2291 Durham, NC 27702-2291

and this revocation will be effective for future uses and disclosures of protected health information. However, I further understand that this revocation will not be effective:

- (i) for information that BCBSNC already used or disclosed, relying on this authorization or
- (ii) if the authorization was obtained as a condition of coverage in BCBSNC and, by law, BCBSNC has a right to contest the coverage.

This authorization expires 120 days from the date this authorization is signed by the applicable person listed below.

Signature of Primary Applicant or Legal Personal Representative: X	_ Date	mm	dd	уууу		
Name of Legal Personal Representative and Relationship to Primary Applicant (please print):	Date	mm	dd	уууу		
A photographic copy of this authorization shall be as valid as the original.						



Non-Discrimination and Accessibility Notice

Discrimination is Against the Law

- Blue Cross and Blue Shield of North Carolina ("BCBSNC") complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.
- BCBSNC does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

BCBSNC:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - Qualified interpreters
 - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
 - · Qualified interpreters
 - · Information written in other languages
- If you need these services, contact Customer Service at 1-888-206-4697; TTY and TDD, call 1-800-442-7028.
- If you believe that BCBSNC has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with:
 - BCBSNC, PO Box 2291, Durham, NC 27702, Attention: Civil Rights Coordinator Privacy, Ethics & Corporate Policy Office, Telephone 919-765-1663, Fax 919-287-5613, TTY 1-888-291-1783 <u>civilrightscoordinator@bcbsnc.com</u>
- You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Civil Rights Coordinator Privacy, Ethics & Corporate Policy Office is available to help you.
- You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf, or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue, SW Room 509F, HHH Building, Washington, D.C. 20201, 1-800-368-1019, 1-800-537-7697 (TDD). Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html.
- This Notice and/or attachments may have important information about your application or coverage through BCBSNC. Look for key dates. You may need to take action by certain deadlines to keep your health coverage or help with costs. You have the right to get this information and help in your language at no cost. Call Customer Service 1-888-206-4697.



ATTENTION: If you speak another language, language assistance services, free of charge, are available to you. Call 1-888-206-4697 (TTY: 1-800-442-7028).

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-888-206-4697 (TTY: 1-800-442-7028).

注意: 如果您講廣東話或普通話, 您可以免費獲得語言援助服務。請致電 1-888-206-4697(TTY: 1-800-442-7028)。

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-888-206-4697 (TTY: 1-800-442-7028).

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-888-206-4697 (TTY: 1-800-442-7028)번으로 전화해 주십시오.

ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-888-206-4697 (ATS : 1-800-442-7028).

ملحوظة: إذا كنت تتحدث اللغة العربية، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل برقم 1-888-206-4697. رقم هاتف الصم و البكم 1-800-442-7028.

LUS CEEV: Yog tias koj hais lus Hmoob, cov kev pab txog lus, muaj kev pab dawb rau koj. Hu rau 1-888-206-4697 (TTY: 1-800-442-7028).

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-888-206-4697 (телетайп: 1-800-442-7028).

PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-888-206-4697 (TTY: 1-800-442-7028).

સુચના: જો તમે ગુજરાતી બોલતા હો, તો નિ:સુલ્કુ ભાષા સહ્યય સેવાઓ તમારા માટે ઉપલબ્ધ છે. ફોન કરો 1-888-206-4697 (TTY: 1-800-442-7028).

ចំណាំ៖ ប្រសិនបើលោកអ្នកនិយាយជាភាសាខ្មែរ សេវាកម្មជំនួយផ្នែកភាសាមានផ្តល់ជូនសម្រាប់លោកអ្នកដោយមិនគិតថ្លៃ។ សូមទំនាក់ទំនងតាមរយៈលេខ៖ 1-888-206-4697 (TTY: 1-800-442-7028)។

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-888-206-4697 (TTY: 1-800-442-7028).

ध्यान दें: यदि आप हिंदी बोलते ह हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। 1-888-206-4697 (TTY: 1-800-442-7028) पर कॉल करें।

ໂປດຊາບ: ຖ້າວ່າ ທ່ານເວົ້າພາສາ ລາວ, ການບໍລິການຊ່ວຍເຫຼືອດ້ານພາສາ, ໂດຍບໍ່ເສັງຄ່າ, ແມ່ນມີພ້ອມໃຫ້ທ່ານ. ໂທຣ 1-888-206-4697 (TTY: 1-800-442-7028).

注意事項:日本語を話される場合、無料の言語支援をご利用いただけます。1-888-206-4697 (TTY: 1-800-442-7028)まで、お電話にてご連絡ください。